

MAISEMORE PARISH COUNCIL

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Minutes of the Meeting of Maisemore Parish Council held on Monday 16th May 2016 in
Maisemore Village Hall, Committee Room

PRESENT Councillors Andrew Cooley (Chairman), Debbie Burgess and Carole Banks

IN ATTENDANCE Three members of the public

APOLOGIES were received from the Clerk. It was proposed and agreed that one of the members of the public, Pippa Cooley be acting clerk for the meeting.

1) Election of Chairman and Vice Chairman for 2016-17

The acting clerk took the chair for the elections.

A Cooley was nominated as Chairman by D Burgess, seconded by C Banks and elected unanimously.

D Burgess was nominated as Vice-Chairman by A Cooley, seconded by C Banks and elected unanimously.

The Declarations of Office were to be signed.

A Cooley took the chair.

Adjournment of the meeting for public questions and comments at 19:35

The following items were raised in the public session;

- Noticeboard is available in the bus shelter for Parish Council notices.
- It would be helpful if Grapevine could be issued electronically in the future.
- Communication and welcome packs for new residents are still to be issued as required. DB is at the top of the pyramid in the communication chain.
- Query as to whether a smaller grant could be made without requiring quotes.
- Churchyard grass cutting – the PC is still awaiting details of the specification of the work and information about memorial safety, insurance and the environmental aims in order to obtain two more quotes. The PC is happy to take part in a working group with the PCC on managing the churchyard.
- Grapevine. And Transparency Fund money – a meeting about improving communication with residents should be called. AC to arrange in September.
- Sewage bubbling after recent heavy rain. Road mended outside D Jones property not properly investigated before making good.

2) Councillor Vacancy

- **Update on notification of vacancy from Tewkesbury Borough Council:** TBC are still to provide a notice for the vacancy following the resignation of Alan Thompson.
- **To consider any expressions of interest for the member vacancy that can be filled by co-option:** No expression of interest had been received.

3) To note apologies for absence

None received.

4) Declaration of Interests

None.

5) To confirm and sign Minutes of the meeting held on 14th March 2016

The minutes were approved by the Council and signed by the Chairman.

- 6) **Outstanding actions from the Minutes not covered on the agenda**
 a) Noticeboard in bus shelter. The old board alongside the bus shelter was redundant. A Cooley agreed to remove it.
- 7) **Reports from Invited Speakers**
 None
- 8) **Review and adopt standing orders.**
 It was noted that an amendment to restrict the length of meetings had recently been adopted. There were no other changes and Standing Orders were adopted by unanimous assent.

9) **Finance**

- a) The Finance Report was considered and accepted
 b) The Insurance Renewal was considered and accepted
 c) The Internal Audit report was considered and accepted
 d) The Annual Return was considered, accepted and signed by the Chairman
 e) Payments were approved and cheques signed:
 f)

| Payee | Amount | Cheque No. | Description |
|------------------------|---------|------------|--------------------------------|
| HMRC | £32.80 | 485 | PAYE |
| HMRC | £32.80 | 486 | PAYE |
| Peter Newman | £55.00 | 487 | Internal Audit |
| Maisemore Village Hall | £86.00 | 488 | room hire for the year 2015/16 |
| Came & Company for | £317.49 | 489 | insurance renewal |
| D.Hill | £26.18 | 490 | Clerks' expenses |
| GRCC | £25.00 | 491 | membership renewal |

10) **Planning**

- **Review and adopt Maisemore PC Planning Policy Document**
 The chairman adjourned the meeting for any public comment on this. An amendment and a correction were suggested.
 The meeting was reconvened and the planning policy document was adopted with the amendments by unanimous assent.
- **To acknowledge TBC planning decisions since last meeting**
 None.
- **Enforcement issues awaiting action/decision from TBC**
 - Maisemore Apiaries site – unchanged from previous meeting

11) **Highways, Rights of Way and Flooding**

- **Purchase of Vehicle Activated Speed (VAS) Sign** - Cllr Cooley reported that the VAS had been ordered and paid for. The supplier had upgraded the model and asked for additional payment but, after negotiation, had agreed to supply a sign to the original specification at the price agreed. Delivery should be within the next few weeks.
- **Clean for the Queen**
 The litter pick and clean up took place on the morning of Saturday 16th May. Fifteen residents took part and removed litter and detritus. The chairman is to write to thank participants and also to Tewkesbury Borough Council to thank them for providing equipment and to point out that the cleaning of detritus – 80% of litter pick - was really a Borough Council responsibility.

12) **Correspondence and Consultations: Maisemore Byway 10, Newent Cycling Group**
 GAPTC had called for resolutions. The chairman might be able to draft two – on sewerage and maintenance of cycleways and footpaths.

13) **To agree MPC content for 'The Grapevine' newsletter**

See above

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14) Future Meeting Dates

Meeting dates were agreed as 4/7/16, 5/9/16/, 7/11/16, 9/1/17, 6/3/17, 3/4/17 (APM) and 8/5/17 (AGM) subject to village hall availability.

There being no further business the meeting closed at 21:05

Signature of Chairman upon approval of Minutes.....
Date 16th May 2016