

MAISEMORE PARISH COUNCIL

Clerk: Debbie Hill, 14 Marefield Close, Barnwood, Gloucester GL4 3TU
Tel: 07971 874239, Email maisemoreparishcouncil@gmail.com

Minutes of the Meeting of Maisemore Parish Council held on Monday 14th September 2015 in
Maisemore Village Hall, Committee Room

PRESENT Councillors Alan Thompson (Chairman), Debbie Burgess, Carole Banks, Mel Cole
and Andrew Cooley

IN ATTENDANCE Debbie Hill (Clerk), Councillor Awford and 11 members of the public

Before the start of the meeting, the following items were raised in the public session;

- PCC discussion concerning wild flower planting in the Churchyard
- Site Visit to Rectory Farm – date not yet known
- Queen's 90th birthday village celebration
- Bell Cottage, Old Road - planning
- Publication of agenda and minutes
- Internet speed in the village

1) **Apologies**

Apologies were received from Ann Vaughan, Village Agent.

2) **Declaration of Interests**

None.

3) **To confirm and sign Minutes of the meeting held on 13th July 2015**

The minutes were approved by the Council and signed by the Chairman.

4) **Outstanding actions from the Minutes**

Richard Waters had asked for clarification of landowner alongside the river bank where Himalayan Balsam has been reported. PCC's Grant request for grass cutting and tree maintenance is still being considered.

5) **Reports from Invited Speakers**

Councillor Awford reported that Maisemore Apiaries has submitted and pre-application and that this may help with the outstanding enforcement issues. Gloucestershire County Council has submitted an expression of interest application for devolution. Drainage issues in Church Road and in the village generally are ongoing and will be followed up with Amey along with gully issues. An area of particular concern is from Maisemore Bridge to the roundabout. Road sweeping was requested and Cllr Awford will contact Tewkesbury Borough Council concerning this request.

6) **Planning**

a) **MPC representations - none**

b) **Acknowledge TBC decisions since last meeting**

- 15/00131/OUT Land Rear of Rectory Farm – deferred for site visit. Cllr Awford's request for a site visit was supported at the Planning Committee meeting. The case will be referred back to the Planning Committee after the site visit. The date for the site visit has not yet been confirmed.

c) **Enforcement issues: awaiting action/decision from TBC or to inform TBC**

- Alleged unauthorised residential occupation of a mobile home at Home Farm has been reported to TBC. An update has been received that the situation is being investigated but that it is a sensitive case.
- Maisemore Apiaries site – TBC has asked for some further information. Clerk has provided additional information to Enforcement Team as requested. Response awaited.

7) Highways, Rights of Way and Flooding

- **Purchase of Vehicle Activated Speed (VAS) Sign**

Cllr Cooley has spoken to a number of companies and GCC for advice on the positions of the posts. Cllr Cooley suggested that a “your speed is.....” sign would meet the latest guidelines. A data logging facility is also available but this may increase the cost above the amount budgeted.

- **Parking at Deanwood Lodge** – Richard Waters, GCC has offered to meet MPC representatives. Richard to be invited to next PC meeting.
- **Traffic Problems, Village Hall Barrier** – Cllr Banks advised that the barrier is not locked but it is hoped that it will act as a deterrent. The Village Hall Custodian will manage the barrier for groups of walkers. Cllr Thompson will speak to Village Hall Committee regarding the issues raised.

8) Feedback from Flood Wardens Meeting - Brian Smith

Brian Smith gave an overview of the Flood Wardens meeting he had recently attended that had been organised by Tewkesbury Borough Council.

Nine members of the public left at this juncture.

9) Statutory Documents

The Code of Conduct and Risk Assessment documents were reviewed and it was unanimously agreed that these policy documents were re-adopted. The Model Standing Orders and Financial Regulations were discussed and it was unanimously agreed that these documents should be customised for Maisemore Parish Council and reviewed at the next Parish Council meeting.

10) Finance

- **Approve finance report**

The Clerk confirmed that the cash book and bank account balance as at 31st August was £7,518.79.

- **Approve payments, sign cheques and acknowledge any receipts**

The following payments were authorised:

Payee	Amount	Cheque No.	Description
HMRC	£32.80	462	August PAYE
HMRC	£32.80	463	September PAYE
PATA (UK)	£19.80	464	Payroll June to August
D Hill	£10.80	465	Clerk Expenses

11) Correspondence and Consultations

- **Health Watch Gloucestershire** - The Clerk will reply requesting a presentation for Maisemore Parish Council.
- **Local Transport Plan Consultation Response Report** - The Report was noted.
- **Outstanding Clerk salary refund from March 2015** – The Clerk will send a reminder request.
- **Code of Conduct Refresher Training** – The Clerk reminded Councillors that this training is available from Tewkesbury Borough Council.
- **Other Correspondence** – Churchyard grass cutting was discussed and it was felt that the grass is being cut too short and too frequently. The Parish Council has a duty to ensure that money is spent well and with environmental consideration. Cllr Cooley to send letter to PCC suggesting the formation of a working party to consider wild flower planting. Cllr Burgess asked the Clerk whether the PC has a duty to provide a burial ground. The Clerk will check whether this is a requirement.

12) To agree MPC content for 'The Grapevine' newsletter

The following items were agreed:

- Healthwatch Gloucestershire
- Queen's 90th birthday village celebration
- Internet speed
- Representation made concerning Rectory Farm planning application
- New Parish Council website
- Village Hall barrier

13) Date of next meeting

The next council meeting will be held on Monday 9th November at 7.30pm.

There being no further business the meeting closed at 21:45

Signature of Chairman upon approval of Minutes.....
Date 9th November 2015

DRAFT