

## MAISEMORE PARISH COUNCIL

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Minutes of the meeting of Maisemore Parish Council held on Monday 19<sup>th</sup> May 2014 in  
Maisemore Village Hall, Committee Room

PRESENT Councillors Alan Thompson (Chairman), Debbie Burgess, Carole Banks,  
Mel Cole, Kate Haddock

IN ATTENDANCE Katherine Noble (Clerk), three Severn Trent Water Representatives, two  
representatives from the Service Village Forum, PC Di Butler, Sergeant Paul Simmons and 6  
members of the public

Agenda Items 5 and 6 were brought forward to the being of the meeting due to external  
representations.

### **Flooding/sewage – Severn Trent Water (agenda item 5)**

Craig Bayliss, Lee Moorhouse and Greg Daniels gave a presentation to the Council  
which covered challenges faced and works that have been carried out which included  
a CCTV survey of the system and some remedial works completed. The sewers are  
now included on the maintenance plan. C Bayliss confirmed that the measurers taken  
would help but not resolve the issues as the system is at capacity. Severn Trent  
Water are putting together a business case for further works and requested that any  
evidence of previous flooding including dates and photos is sent to them. The area is  
not a priority and could take over 10 years before any major works are carried out. D  
Burgess raised the issue of further development in the village, C Bayliss said that  
Severn Trent Water are not a statutory consultee for planning issues but the system is  
hydraulically challenged and further development would have an impact. The Parish  
Council agreed that Tewkesbury Borough Council should be informed of this as part of  
the planning responses.

Severn Trent became responsible for unadopted sewers in 2011 and queries were  
raised regarding the lack of knowledge of where the drains are. C Bayliss said that  
they only had the data that was supplied by the local authorities and would welcome  
any local knowledge.

A flooding questionnaire was circulated and would be available on the website for  
residents to complete. Any information that can be used towards a business case  
would be beneficial.

Councillors thanked the representatives for attending the meeting.

(Three Severn Trent Water representatives left the meeting at this juncture and the two  
Service Village Forum representatives joined the meeting)

### **Service Village Strategy**

Andrew Cocks and Keith Page who are Parish Councillors from Alderton attended the  
meeting to discuss the benefits of joining the forum. The objectives of the forum are to  
share knowledge and experiences in producing Neighbourhood Development Plans  
and to agree development allocation amongst the 13 service villages. He advised that  
if a Neighbourhood Development Plan is not produced by the Parish Council then  
Tewkesbury Borough Council would assign one.

Councillors thanked the representatives for their advice and for attending the meeting.

(Two Service Village Forum representatives left the meeting at this juncture)

- 1) **Election of Chairman and Vice Chairman for 2014-2015 and Acceptance of Office**  
A Thompson was nominated by D Burgess, seconded by M Cole and re-elected Chairman. The Declaration of Office was signed. D Burgess was nominated for Vice Chairman by A Thompson, seconded by M Cole and re-elected as Vice Chairman. The Declaration of Office was signed.
- 2) **Apologies**  
None were received.
- 3) **Declaration of Interest**  
None to declare.

(Police representatives joined the meeting at this juncture)

- 4) **To confirm and sign minutes of the meetings held on 3.3.14 and 26.3.14**  
The minutes were approved by the Council and signed by the Chairman.
- 5) **Flooding/sewage**  
Please see notes above.
- 6) **Service Village Strategy**  
Please see notes above

The Clerk will circulate the date and time of the next forum meeting to councillors. The Clerk was requested to obtain a copy of the scoring system for service village allocation from Tewkesbury Parish Council with a view of making a challenge to the allocation for Maisemore.

- 7) **Reports from invited speakers (District/County Cllrs, Village Agent, Police)**  
District/County Councillors and Village Agent reports were not available.

PC Butler and Sergeant Simmons attended the meeting for this item. PC Butler confirmed that between April 2013 and March 2014 23 crimes took place in Maisemore. The full report is appended to these minutes.

The badger cull would be starting again from June and this year the Police are taking a proactive approach. Multi-agency meetings would be taking place and the Parish Council were invited to attend. However if there are any specific concerns in the area the community team would be happy to arrange a meeting. The community team would be a dedicated point of contact and residents were asked to report any suspicious activity, details will be available on the parish council website.

(Police representatives left the meeting at this juncture)

- 8) **Planning**
  - 8.1 MPC representations**

14/00406/FUL – Rectory Farm, Ledbury Road, Maisemore  
Double storey side extension and lifting of existing rear <sup>3</sup>/<sub>4</sub> roof to full height. No objections raised.

14/00409/FUL – The Beeches, Persh Lane, Maisemore  
Erection of new single storey dwelling and associated access. No objections raised.
  - 8.2 To acknowledge TBC decisions since last meeting**

14/00226/FUL – Rising Sun Inn – REFUSE  
14/00181/OUT – PERMIT  
14/00284/FUL – PERMIT
  - 8.3 Enforcement issues: awaiting action/decision from TBC or to inform TBC**  
None at present
  - 8.4 Works at White Hart**  
Work had started and partially completed. The Clerk will contact TBC to check current status.

**9) Highways, Rights of Way and Flooding**

**9.1 Drainage problems due to excessive rain and/or flooding; how to resolve these issues with responsible authorities**

This item was covered during the presentation from Severn Trent Water.

**9.2 To discuss problems caused by A417 closure**

No further action required at this time.

**9.3 To discuss plans to set up a meeting with Severn Trent, Highways and Glos CC**

Meetings with the different authorities have taken place. Jeremy Chamberlain had circulated a copy of a letter being sent to Mark Harper MP from Chacley Parish Council and requested that the Parish Council could send a letter to support the case. The Councillors agreed to send a letter which the Chairman agreed to draft.

**9.4 MPC views on scheme to 'improve' the A40 at Over**

The Chairman agreed to contact Cllr Awford requesting an update.

**9.5 Update on actions taken regarding damage to the Maisemore Old Cross**

David Jones had sent the quotation and report to the insurance company. TBC are yet to respond sanctioning the repairs. Councillors Agreed to pay the excess of £250 and for the Stone Mason to carry out the works. The Clerk to confirm this in writing to David Jones

RESOLVED: The Stone Mason quotation is agreed and the Council will pay the insurance excess of £250.

**9.6 Speeding on A417**

M Cole will contact Kevin Reece and the Road Safety Partnership for further assistance. An issue was also raised regarding parking in Church Road opposite the village hall entrance. The Clerk will contact Highways.

(One member of the public left the meeting at this juncture)

**9.7 Village boundary enhancements**

The Clerk will contact Highways to enquire if the red marks on the road near the bridge can be removed.

Councillors agreed that a clear up should take place around to widen the footpath by the memorial and to tidy up the area by the cross. M Cole agreed to draft a paragraph for the Grapevine.

**10) Broadband**

The Clerk agreed to look for the Parish Council's correspondence on this matter and send to David Jones. Residents were reminded to register for Broadband.

(One member of the public left the meeting at this juncture)

**11) Finance**

**11.1 Approve finance report for May 2014 and bank reconciliation at 30 April 2014**

The Clerk confirmed that the only transaction taken place since the last meeting was the payment of the Precept by TBC. The balance of the account was £7,479.65.

**11.2 Consider and approve insurance renewal**

The renewal documents had been circulated to Councillors for consideration.

Councillors agreed to accept the quotation.

RESOLVED: The insurance quotation from Came and Company is accepted and payment of £401.96 is made.

**11.3 Sign external audit: a) section 1 'Accounting Statements', a) section 2 'Annual Governance Statement'**

The Clerk confirmed that the accounts had been reviewed by the internal Auditor and had circulated copies of the documents to the Councillors. Councillors noted the comments made by the Internal Auditor. Sections 1 and 2 of the audit document were duly signed.

#### 11.4 Make payments, sign cheques and acknowledge any receipts

The Precept of £4,500 had been received from TBC on 30<sup>th</sup> April.  
The following payments were authorised;

Payee	Amount	Cheque No.	Description
D Burgess	£4.40	432	Planning meeting notices
GAPTC	£101.32	433	Membership renewal
I Selkirk	£70.00	434	Internal Audit
K Noble	£81.06	435	Clerks Salary for May
Broker Network	£401.96	436	Insurance renewal
B Knowles	£104.00	437	Grapevine Jan-May 14

The Clerk request that monthly Standing Order payments are made for the Clerk's wages which would include the deduction for tax. This was agreed and a letter to Lloyds Bank was signed by A Thompson and D Burgess.

#### 12) To agree MPC content for 'The Grapevine' newsletter

The following items were agreed:

- Details of new Clerk
- Severn Trent Water presentation
- Contact details for Police
- Plans for A40 roundabout – link to website
- Tidy update working party
- Broadband registration
- Vacancy for Network Link at north end of the village

The Chairman closed the meeting at 10.25pm